

# MISSOURI SOUTHERN STATE UNIVERSITY POLICY

|           |                                |            |            |           |                             |
|-----------|--------------------------------|------------|------------|-----------|-----------------------------|
| Policy #: |                                | Effective: | July 2017* | Category: | Board of Governors Policies |
| Name:     | <b>Board Attendance Policy</b> |            |            |           |                             |

## 1.0 PURPOSE

This policy is intended to promote the effective functioning of the Board of Governors by ensuring members are in regular attendance at scheduled board meetings in compliance with Missouri law.

## 2.0 SCOPE

This policy encompasses the attendance requirements for members of the Board of Governors and resolution of governor vacancies on the Board.

## 3.0 POLICY

All members of the Missouri Southern State University Board of Governors shall attend all meetings of the Board in person. When in-person attendance is not possible, members shall attend through live remote means, such as a conference call or an interactive audio/video system (e.g., Skype or other video conferencing). The Chair of the Board or the Chair of the Board's designee may excuse a member from attendance, or alternatively, two-thirds of the Board may excuse a member from attendance. To qualify as an excused absence, the member must notify the Chair of the Board or the Chair of the Board's designee of any scheduling conflict as soon as the member is aware of such conflict or other circumstance preventing the member's attendance at such meeting. If a member is found by unanimous vote of the other members to have three (3) consecutive absences in any calendar year without good cause shown, the office of the member shall be deemed vacant.

In the event of a vacancy on the Board of Governors by death, resignation, or by operation of law or otherwise, the Chair of the Board shall notify the Governor of the State of Missouri of within thirty (30) days of the occurrence of such vacancy. The Governor shall appoint a qualified person to fill the Board vacancy consistent with the University Board of Governor's Bylaws, and such person shall hold the office for the unexpired term.

## 4.0 HISTORY

This policy may be revised, edited, changed or removed at any time with or without notice to applicable individuals.

## 5.0 RELATED DOCUMENTS