

MISSOURI SOUTHERN STATE UNIVERSITY POLICY

Policy #:		Effective:	July 2017*	Category:	All University Employee Policies
Name:	UNIVERSITY OPERATING POLICIES & PROCEDURES MANUAL				

1.0 PURPOSE

The purpose of the policy is to provide guidance to University employees regarding the policy below in order to comply with the standards set forth by the University. This policy is necessary in order to maintain an effective and compliant workforce that meets the University mission.

2.0 SCOPE

University Employee Policy

3.0 POLICY

The University Operating Policies & Procedures Manual may be found by visiting the University intranet or by contacting Human Resources. Examples of these policies and procedures included in this library would be items such as the Access Control Policy, Financial Policies, HIPAA, Bloodborne Pathogens, Car Rental Policies, Use of University Equipment & Facilities, and General Services, for example. Employees are required to familiarize themselves with these policies as well as others posted or updated.

4.0 HISTORY

This policy may be revised, edited, changed or removed at any time with or without notice to applicable individuals.

5.0 RELATED DOCUMENTS